

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 5<sup>th</sup> DAY OF MAY 2014, 7:00 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	William Brown	-Chair
	Christopher Tuck	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Todd King	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahan	-County Attorney
	Joel Donahue	-Planning Commission

<b>ABSENT:</b>	Annette Perkins	-Member
	Matthew Gabriele	-Member
	Gary Creed	-Member

**CALL TO ORDER**

Chair William Brown called the meeting to order and determined that a quorum was present.

**PUBLIC ADDRESS SESSION**

There were no comments from the public

**CONSENT AGENDA**

On a motion by Mary Biggs, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 05, 2014.

The roll call vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Mary Biggs		Annette Perkins
Todd King		Gary Creed
Christopher Tuck		Matthew Gabriele
William Brown		

**R14-05-01  
RESOLUTION APPROVING PRICES FORK CHATTEL DEED**

On a motion by Todd King, and seconded by Mary Biggs; IT WAS RESOLVED, that the Board of Directors of the Montgomery County Public Service Authority, hereby agree to approve the Chattel Deed for Prices Fork Water System; and, that said Chattel Deed provides fee simple transfer of all water lines, valves, fittings, sources of water supply, and any and all equipment and appurtenances to the NRV Regional Water Authority. The Chattel Deed is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of acknowledging acceptance of the Deed on behalf of the Directors of the Montgomery County Public Service Authority.

The roll call vote on the foregoing motion is as follows:

AYE

Todd King

Mary Biggs

Christopher Tuck

William Brown

NAY

ABSENT

Annette Perkins

Gary Creed

Matthew Gabriele

## **FINANCIAL REPORT**

The financial report for period ending April 30, 2014, was presented for review and discussion.

## **DIRECTOR'S REPORT**

1. Monthly Activities Report  
The April 2014 report was presented for discussion
2. Radford Army Ammunition Plant (RFAAP) Toxic Substances Draft Report  
In response to an inquiry from a local group, the Agency for Toxic Substances and Disease Registry (ATSDR) evaluated RFAAP chemical releases to determine effect on groundwater and surface drinking water sources. The ATSDR draft report (summary attached) concluded "chemicals from RFAAP have not affected public drinking water supplies in ways that could harm people's health." The draft report was released April 23, 2014 and the Roanoke Times carried a front-page article on April 2, 2014. The Prices Fork Water System received water from RFAAP from 2003 to 2014. The current and future water supply will be from the NRV Regional Water Authority.
3. NRV Regional Water Authority (NRVRWA) Wastewater Discharge  
The NRVRWA Executive Director, County Administrator and PSA Director met on April 15, 2014 to review NRVRWA's request to increase their wastewater discharge to the PSA wastewater system. Options were discussed that the NRVRWA Board and then get back with the PSA Director.
4. North Fork Road (Rt. 603) Highway Project  
The Virginia Department of Transportation (VDOT) Rt. 603 highway project bid opening was held April 23, 2014. The apparent low bidder was Faulconer Construction Company. The PSA Director is working with the contractor on a bid alternate to increase the sewer force main pipe diameter for work included in the Rt. 603 project. The PSA Board approved increasing the sewer force main pipe diameter along with funding during the January 6, 2014 PSA Meeting.
5. Customer Notice for Credit Card, Debit Card and eCheck Procedures  
The attached notice was sent with all April 2014 customer bills to inform customers of payment options and associated fees. A statement was also placed on the billing statement to inform customers. The changes in payment options and fees were a result of the recently executed banking services contract.
6. Riner Wastewater Treatment Plant (WWTP)  
We have had several operations issues at the Riner WWTP over the past few months. In February we had a total Kjeldahl Nitrogen (TKN) permit exceedance. In March, we had a limited solids release, a Zinc permit exceedance and a TKN permit exceedance. There were no issues in April 2014. These issues were carefully evaluated to determine cause and appropriate corrective action. All identified corrective actions were implemented.
7. New PSA Hires  
We advertised for a wastewater operator on March 23, and 30, 2014 to fill a vacant position due to an operator who resigned to take a position at a nearby wastewater treatment plant. We also used the applications to fill 2 maintenance positions. One equipment operator resigned to take a position with VDOT while the other equipment operator resigned suddenly. Interviews were held on April 20 and 21, 2014 for the wastewater operator and maintenance positions. David Releford was hired for the wastewater operator position and started April 28, 2014. Robert Massie and Lloyd

Moore were hired for the maintenance positions. Robert Massie started April 21, 2014 and Lloyd Moore will start May 6, 2014.

8. Shawsville Well Building Damage

The PSA owns property (+/-0.4 acres) with a well along westbound Rt. 460 just east of Shawsville and adjacent to the Roanoke River. The well was part of the old Shawsville water system and taken out of service in December 1997 as required by the Virginia Department of Health (VDH). It appears that the property came into the possession of the PSA in 1978. We received a telephone call on April 16, 2014 from the adjacent property owner informing us that the well building was open. Upon investigation, it was found that the building had been broken into and all copper wire and components removed. We contacted the Sheriff's Department, who handled the situation as break-in/theft. It was estimated that the value of the materials removed was \$2,000. We may want to consider removing the building, abandoning the well, and selling the property as we no longer need or can use the well. The property is within the floodway and not suitable for development.

**AUTHORITY MEMBERS' REPORT**

Member Gabriele- Absent  
Member King- No Report  
Member Perkins- Absent  
Member Creed - Absent  
Member Biggs- No Report  
Member Tuck - No Report  
Member Brown - No Report

**INTO CLOSED MEETING**

**(IN 7:20 PM)**

On a motion by Todd King, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enter into Closed Meeting for the discussion of the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Todd King		Annette Perkins
Mary Biggs		Gary Creed
Christopher Tuck		Matthew Gabriele
William Brown		

**OUT OF CLOSED MEETING**

**(OUT 8:20 PM)**

On a motion by Todd King, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Todd King		Annette Perkins
Mary Biggs		Gary Creed
Christopher Tuck		Matthew Gabriele
William Brown		

### **CERTIFICATION OF CLOSED MEETING**

WHEREAS, The Montgomery County Public Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia Law

NOW, THEREFORE, BE IT RESOLVED, That the Montgomery County Public Service Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

### **ADJOURNMENT**

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for June 2, 2014.